



# Ceres Unified School District

## SECTION 504 REFERRAL FORM

Student's Name \_\_\_\_\_ Student ID# \_\_\_\_\_ School \_\_\_\_\_  
 Street Address \_\_\_\_\_ Student's Birthdate \_\_\_\_\_  
 City/Zip \_\_\_\_\_ Grade \_\_\_\_\_  
 Telephone \_\_\_\_\_ Teacher \_\_\_\_\_

Describe the nature of concern which leads you to believe that the student is disabled at school:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

### INFORMATION REGARDING SECTION 504 OF THE REHABILITATION ACT OF 1973

Section 504 is an Act which prohibits discrimination against persons with a handicap in any program receiving federal financial assistance. The Act defines a person with a handicap as anyone who:

1. has mental or physical impairment which substantially limits one or more major life activities (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning and working);
2. has a record of such an impairment; or
3. is regarded as having such an impairment.

In order to fulfill its obligation under Section 504, the Ceres Unified School District recognizes a responsibility to avoid discrimination in policies and practices regarding its personnel and students. No discrimination against any person with a handicap will knowingly be permitted in any of the programs and practices in the school system.

The school district has specific responsibilities under the Act, which include the responsibility to identify, evaluate, and if the child is determined to be eligible under Section 504, to afford access to appropriate educational services.

If the parent or guardian disagrees with the determination made by the professional staff of the school district, he/she has the right to a hearing with an impartial hearing officer.

The Family Educational Rights and Privacy Act (FERPA) also specified rights related to educational records. This Act gives the parent or guardian the right to: 1) Inspect and review his/her child's educational records; 2) make copies of these records; 3) receive a list of all individuals having access to those records; 4) ask for an explanation of any item in the records; 5) ask for an amendment to any report on the grounds that it is inaccurate, misleading, or violates the child's rights; and 6) a hearing on the issue of the school refuses to make the amendment.

If there are questions, please feel free to contact the principal of your child's school.

- If you are having difficulty understanding these forms, please contact the school for assistance.
- Si tiene dificultad comprendiendo estas formas, haga el favor de comunicarse con la escuela para asistencia.
- Tumawag sa paaralan kung kailangan ninyo nang paliwanag.
- Neu ong hay be co tro ng ai gi ve van thu nay, xin vui long lien lac vol nha trong de duoc huong dan.

\_\_\_\_\_ I have been informed of and received a copy of the Parent Rights under Section 504 of the Rehabilitation Act of 1973.

Referred By (Print) \_\_\_\_\_ Date \_\_\_\_\_

Referred By (Signature) \_\_\_\_\_ Date \_\_\_\_\_