



# Ceres Unified School District

## ADMINISTRATION

Scott Siegel, Ed.D.  
District Superintendent

## STUDENT SUPPORT SERVICES DIVISION

Jay Simmonds  
Assistant Superintendent

### **ASES After School Program Early Release Sign-Out Policy**

2020/2021

Any child needing to be released from the ASES after school program prior to the academic support session end time, shall be considered an early release student for that day.

For early release students – the authorized parent/guardian must sign the after school program Early Release Sign “Out” Form prior to the student exiting the school campus.

Only authorized parents/guardians (or other adults) designated on the after school program enrollment form shall be allowed to sign out participating students from the after school program.

### **ASES After School Program Late Pick-Up Policy**

2020/2021

Any student remaining in attendance in the after school program after 6:00pm will be considered a late student for that day.

If a student is picked up after 6:00p.m. more than three times, the student will be considered for removal from the program for the remainder of the school year.

Parents will receive a Late Release Counsel on the third offense informing them of the consequence of continued late pick up.

*“Committed to Excellence, Responsive to Every Student”*